



Good Samaritan Health Center of Cobb

Licensed Practical Nurse- Bilingual Spanish (Required)

COMPANY OVERVIEW: Good Samaritan Health Center of Cobb exists “to spread the love of Christ by providing quality healthcare to those in need,” based on the recognition that medical bills and unexpected dental emergencies are a root cause of financial hardship, family instability, and diminishing quality of life.

SUMMARY OF DUTIES: The Licensed Practical Nurse (LPN) functions under the direction of the nurse leader performing the functions of assessing, planning, implementing, and evaluating in the clinical area. This includes supervising and coordinating daily activities of the medical assistants and assisting in the training and orientation of new employees.

PRIMARY RESPONSIBILITIES:

- Can fulfill the clinic’s mission to spread the love of Christ through quality healthcare to those in need while performing their job functions.
- Assists with patient phone calls
- Directs patient flow in the medical treatment area
- Assists with supervising the medical assistants as needed for efficient operation of the practice
- Helps to develop and monitor patient care plans
- Ensures the accuracy and completion of medical records
- Completes treatments or procedures ordered by providers and/or assists them with procedures when necessary
- Assists in maintaining Occupational Safety and Health Administration (OSHA) and Clinical Laboratory Improvement Amendments (CLIA) regulations
- Supports and adheres to administrative and nursing policies and procedures
- Follows protocols for clinical measures
- Provides relationship-based patient centered care that is consistent with population specific characteristics in a manner that adapts service delivery to reflect an understanding of cultural diversity

EDUCATION:

- Graduate from a practical or vocational nursing program

EXPERIENCE:

- Minimum 3 years work experience in a healthcare setting (Preferred)

SKILLS:

- Must be highly motivated, result-oriented with strong skills in presenting, communicating, organizing, multi-tasking, attentive to detail, and time management skills
- Strong organizational and interpersonal skills
- Excellent customer service skills demonstrated by positive feedback from patients/team.
- Excellent phone etiquette
- Ability to identify problems and recommend solutions
- Ability to read, write and communicate effectively orally and in writing
- Must hold basic computer skills and optimize the use of technology to support clinical care
- Bilingual (Spanish Required)

CERTIFICATIONS/LICENSES REQUIRED:

- Current/active license as a Licensed Practical Nurse in the state of Georgia
- Basic Life Support (BLS) certification

JOB TYPE:

- Full-time
- Monday-Friday

BENEFITS:

- Health insurance
- Life insurance
- Paid time off

MEDICAL SPECIALITY: Primary Care

Work Location: In person